



**AUTHORIZATION AND REQUEST FOR RELEASE
OF STUDENT EDUCATIONAL RECORDS (FERPA WAIVER)**

Name of Student: _____ Thiel ID: _____

Instructions: This form is to be used by students to grant access to their education records with Thiel College University.

Access to student's education records and directory information is regulated by the Family Educational Rights and Privacy Act (FERPA - 20 U.S.C. § 1232g; 34 CFR Part 99) as well as the Internal Revenue Code (§152).

At the college level, a student's education records, such as records of enrollment, attendance, grades, financial aid and other financial information, housing, as well as disciplinary and student conduct status are confidential and may not be released without the written consent of the student. Parents/guardians and other third parties generally do not have an inherent right to access or inspect a student's records. However, parents/guardians and other third parties may access a student's education records with the written consent of the student.

Parents/guardians may also access a student's education records by submission of evidence that the student is claimed as a dependent on their most recent Federal Income Tax return (Internal Revenue Code (§152)).

If you wish to authorize specific individuals to have access to your education records and to discuss the contents of your records with Thiel College administrators, please list them below.

Individuals authorized to access my information:

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Name: _____ Relationship: _____

This consent and authorization shall remain in effect until written revocation from me is received by the university. A photocopy of this authorization shall be considered as valid as the originally signed document.

Student's Signature

Date

Certain records and information are governed by other laws and regulations, and fall outside the scope of FERPA privacy regulations and are not affected by this form. These include records created and maintained by a law enforcement unit for law enforcement purposes; employment records (unless contingent upon attendance); medical records made and maintained in connection with treatment and disclosed only to individuals providing treatment; and, records containing information about an individual created after he/she is no longer a student (i.e. alumni records).