

THIEL COLLEGE

2023-24 Financial Aid Special Consideration Form

Student Last Name

First Name

Last 4 digits SS# or Thiel ID#

This Special Consideration Form can be used by you and your family to report unusual circumstances which may impact your ability to pay for your education at Thiel. These circumstances can be conditions which have reduced your income for 2023 or extraordinary expenses that provide you with less disposable income. **Special Consideration will not be processed if this form is incomplete or required documents are not received.**

Per federal regulations: Before the Financial Aid Office can review the information on this form:

* You must have previously filed a **2023-24 Free Application for Federal Student Aid (FAFSA)**.

* Along with this form, you must submit a completed copy of the **2023-24 Verification Worksheet** which may be obtained from the Thiel website or from the Financial Aid Office. If Data Retrieval Tool was not used when completing the FAFSA, you must also submit a copy of parents' and student's **2021 Tax Return Transcript** obtained from IRS.gov site or a signed copy of the **2021 Federal Tax Return** (including schedules 1, 2, and 3, if applicable) **and** copies of all **2021 W-2 and 1099 forms**.

***You also must submit supporting documentation/proof confirming your extenuating circumstances.**

Section I – Reason for Re-evaluation Request

Check the appropriate reason(s) for the change, indicate date of change and provide supporting documentation.

A. Loss or Reduction of Employment or Wages (that has been in effect for at least six weeks)

Indicate the individual who had a loss/reduction of employment or wages and date that this occurred:
Name: _____ Date: _____ Documentation may include: Change of Status letter from former employer, most recent pay stub and/or Notice of Eligibility Status from unemployment office.

B. Loss of Unemployment Compensation

Indicate the individual who lost unemployment compensation and the date that this occurred:

Name: _____ Date: _____ Provide copy of Notice of Eligibility from unemployment office including starting/ending dates and benefit amount.

C. Loss of Untaxed Income or Benefit

Indicate the individual who lost untaxed income or benefits, date of occurrence and the type of benefit lost:
Name: _____ Date: _____ Type: _____ Provide appropriate supporting documentation/proof confirming situation.

D. Separation or Divorce

Date: _____ Submit copy of divorce decree, separation agreement or signed statement from verifiable third party.

E. Death of Parent/Spouse

Name of deceased: _____ Date: _____ Submit copy of Death Certificate.

F. Other: _____

List all details of loss and provide confirmation documentation. Use space below if needed.

Section II – Expected 2023 Taxable and Non-Taxable Income Benefits

You are required to report the income amount that relates to your special consideration request. **Use actual plus estimated amounts to be received between January 1, 2023 and December 31, 2023** If your parent is divorced, separated or widowed, do not include information about the other parent. If parent is married/remarried, include information about both parents/step-parent. **Do not leave any questions blank. Use annual amounts only.**

2023 Income Earned from Work Father. \$ _____ Student. \$ _____
2023 Income Earned from Work Mother. \$ _____ Spouse \$ _____
2023 Unemployment Compensation \$ _____ \$ _____
2023 Other Taxable Income. Circle source: \$ _____ \$ _____
(interest, dividends, alimony, rents, royalties, business income, pension, other (identify) _____)

2023 Untaxed Income \$ _____ \$ _____
(Social security, disability, untaxed pension, etc.)
State source of untaxed income . . . _____

Child Support Received (2023 est.) \$ _____ \$ _____
Child Support Paid (2023 est.) \$ _____ \$ _____
To whom: _____
For whom: _____ Age of child/children _____

Section III- Explanation of Request for Re-evaluation

Explain your situation in detail. State your extenuating circumstances which have resulted in your need to request a **special consideration review** or **appeal for re-evaluation** of your aid. Provide an additional sheet if necessary. All required tax and confirmation documents must be received before request can be processed.

Section IV- Certification Statement

We certify that the information provided on this form is complete and accurate to the best of our knowledge. If additional changes occur during the 2023-24 academic year that would alter the information provided on this Special Consideration Form, we will immediately contact the Financial Aid Office.

Student’s Signature (required) _____ Date _____

Parent’s Signature (required) _____ Date _____

***** IMPORTANT NOTE TO PENNSYLVANIA RESIDENTS:** You must notify PHEAA separately for re-evaluation of your PA State Grant based on your special circumstances. Their forms are located at www.pheaa.org or by calling 800-692-7392.

Mail or fax form to: Thiel College Financial Aid Office
75 College Ave.
Greenville, PA 16125
FAX: 724-589-2790

Office use: TI _____ TX _____